

## Updated CWM® Certification Renewal & Revalidation Policy

### CWM® Certification Renewal Policy

#### Certification Renewal:

Certification Validity: 3 Year (Renewable every 3 year)

CWM® Certification is valid for 3 years and after every 3 years it needs to be renewed by re-appearing for the final CWM® Exam.

The Renewal Date is the last date of the 3-Year Certification Period from the Certification Issue Date.

For example, if the CWM® Certification issue/renewed date is 31<sup>st</sup> August 2019 the 3-year period will come to an end on 30<sup>th</sup> of August 2022, the CWM® Certification Renewal Date is 31<sup>st</sup>. of August 2022.

The Candidate needs to appear and clear the Final CWM® Exam to get the certification renewed for further 3 years.

Upon successful renewal the new Certificate will be issued for the period August 31<sup>st</sup>. 2022 to 30<sup>th</sup> August 2025.

Any renewals after the due date shall attract penalty and the candidate will not be allowed to use the CWM® Designation during the intermittent period.

#### CWM® Certification Renewal Requirements

**Exam Requirement for Certification Renewal:** A CWM® Certificant needs to re-appear and clear the Final CWM® Certification Exam to renew the CWM® Certification.

The requirement becomes due immediately on completion of 3 years of Certification and needs to be completed at least 1 month before the Certification Renewal Date.

**Certification Renewal Fees:** CWM® Certification Renewal Fees of Rupee Equivalent Amount of USD 150 (includes re-exam fees) needs to be paid while submitting the CWM® Certification Renewal Form.

The fees can be paid through Online Payment Gateway or by Demand Draft while filling the CWM® Certification Renewal Form in Online Account.

#### CWM® Certification Renewal Process:

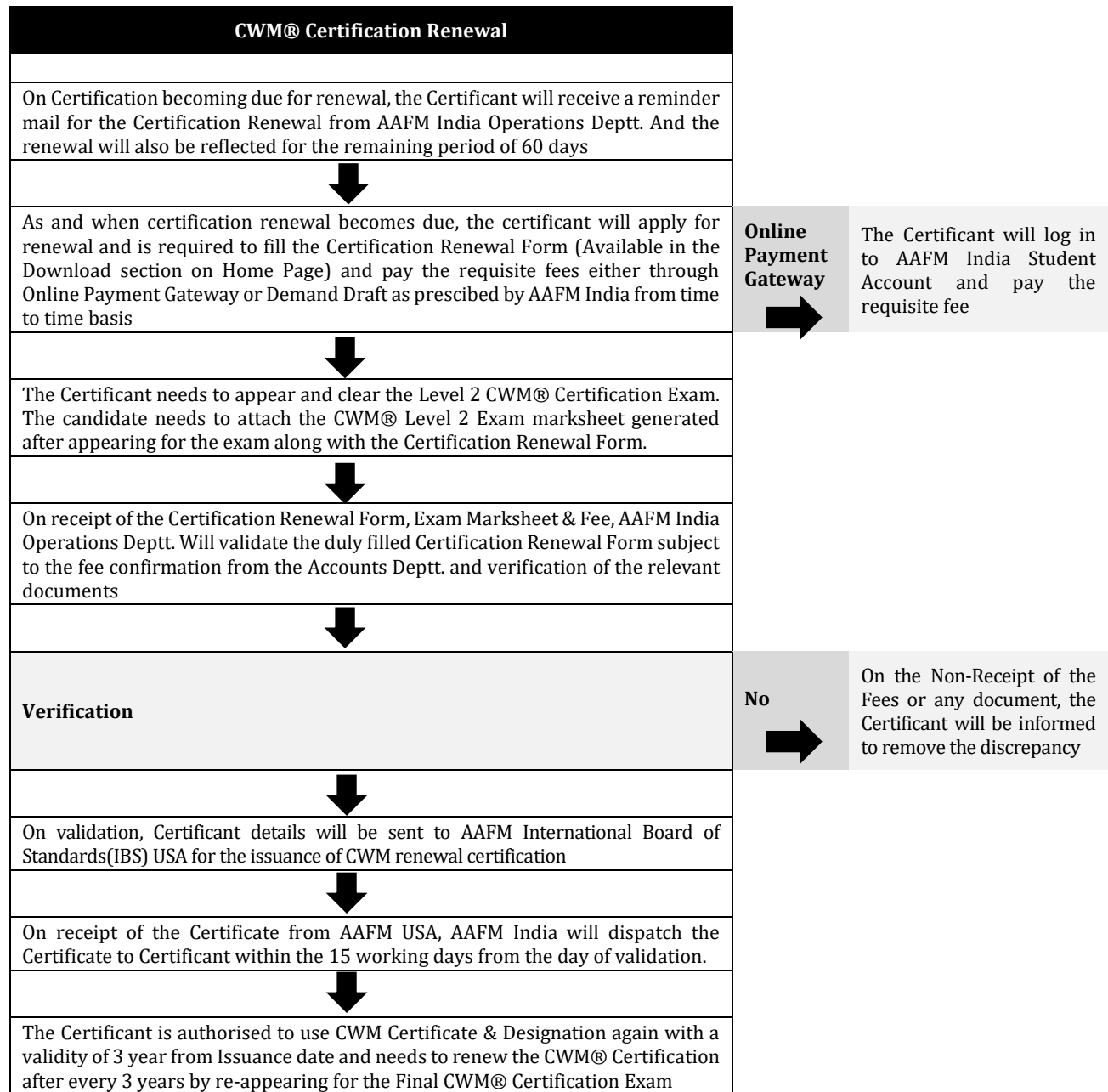
CWM® Certificant needs to fill Certificate Renewal Form online by logging into the Candidate Online Account.

On filling the Certification Renewal Form the candidate needs to schedule & clear the CWM Level -II Exam on Pearson Vue.

The CWM Exam Marksheet along with Certification Renewal Form needs to be sent to the AAFM® India Operations Department at [operation@aafmindia.co.in](mailto:operation@aafmindia.co.in).

Renewed CWM® Certification will be issued within 45 days of the receipt of the complete application.

**CWM® CERTIFICATION RENEWAL PROCESS FLOW CHART**



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Please note the above policy is applicable from 1<sup>st</sup> of October 2020.

For American Academy of Financial Management  
Director Academics  
Sd/-  
Deepak Jain  
Dated: 30/09/2020